



Application for Term Time Absence

Research indicates that attendance below 95% affects the education of your child. Two weeks holiday in term time means that your child's attendance can be no greater than 95%. Applications for term time absence will only be authorised if current attendance is over 95% or there are exceptional circumstances.

Name of child: _____

Class: _____

How many applications have been made this academic year? _____

Reason for current application: _____

Date from: _____ Date to: _____ Total number of days requested: _____
(Do not include weekends)

Signed Parent /Carer: _____ Date: _____

For completion by school only

Absence Authorised/Absence Not Authorised

Current Attendance: _____

COMMENTS

Signed: _____ (Helen King: Headteacher)