



# **Llantilio Pertholey** **Church in Wales Primary School**

## **Looked After Children Policy**

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Date presented and accepted by the Governing Body	1.02.21
Date shared with staff	2.02.21

**(This policy should be considered in conjunction with the Monmouthshire County Council Safeguarding Policy)**

Llantilio Pertholey Primary School believes that in partnership with Monmouthshire County Council as Corporate Parents we have a duty to safeguard and promote the education of Looked After Children (LAC). We recognise that this group of children can be vulnerable in education and we are committed to providing additional support as necessary to ensure high levels of achievement for the Looked After Children in our school.

Designated Teacher with responsibility for LAC pupils **Helen King**

Designated Governor with responsibility for LAC pupils **Councillor David Simcock**

**Aim**

- To provide a safe and secure environment, where education is valued and there is a belief in the abilities and potential of all children;
- To support our looked after children and give them access to every opportunity to achieve to their full potential and enjoy learning;
- To ensure that all staff and volunteers in our school are aware of their responsibility to provide our Looked After pupils with all the support they need to ensure that they are happy, confident and successful in school;
- To ensure that each Looked After pupil has an individual Personal Education Plan with detailed targets for improvement in both education and wellbeing and that this is regularly reviewed.

**As A School We Will:**

- Nominate a Designated teacher for Looked After Children who will act as their advocate and co-ordinate support for them;
- Nominate a school governor to ensure that the needs of Looked After Children in the school are taken into account at a school management level and to support the Designated Teacher;
- Support the Designated teacher in carrying out their role by making time available and ensuring that they attend training on Looked After Children;
- Share information as required to support the education of each LAC pupil;
- Work closely with foster parents, families and/or carers to promote the wellbeing and educational success of all LAC pupils;
- Work in partnership with other professionals to ensure successful outcomes for all LAC pupils.

**The Designated teacher will:**

- Maintain an up to date record of all Looked After Children who are on the school roll. This will include:
  - Status i.e. care order or accommodated
  - Type of Placement i.e. Foster, respite, residential

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- Name of Social Worker, area office, telephone number
  - Daily contact and numbers e.g. name of parent or carer or key worker in children's home
  - SEN Code of Practice status if appropriate
  - Child Protection information when appropriate
  - Baseline information and all test results
  - Attendance figures
  - Exclusions
- Ensure that there is a Personal Education Plan (PEP) for each child/young person to include appropriate targets and above information. This must be compatible with the child's/young person's Care Plan and where applicable include any other school plan, e.g. Statement of Special Education Need, and associated plans, Transition Plan, Pastoral Support Programme. The PEP should be written in consultation with the child taking into consideration their wishes, views and personal needs. The PEP should be completed and returned to the Local Authority within 20 days of the child becoming 'Looked After' or as promptly as school term dates allow;
  - Ensure that the PEP will be updated at least annually or at the point of any major change and contribute to the Statutory Reviewing process carried out by the Local Authority Independent Reviewing Officer for LAC;
  - Ensure that someone attends Children's Services Reviews on each child/young person and/or always prepares a written report which promotes the continuity and stability of their education;
  - Provide information to the Local Authority on a regular basis with regard to the performance, attendance and attainment of Looked After Children;
  - Ensure that if/when the child transfers school all relevant information is forwarded to the receiving school as a matter of priority;
  - Ensure that systems are in place to identify and prioritise when Looked After Children are underachieving and have early interventions to improve this in line with existing school policy;
  - Ensure that systems are in place to keep staff up to date and informed about Looked After Children where and when appropriate;
  - Ensure that Looked After Children, along with all children are listened to and have equal opportunity to pastoral support in school;
  - Ensure that they keep the school up to date with current legislation and its implication for the school in respect of Looked After Children;
  - Report to the Governing body annually on the performance of the Looked After Children who are on the roll of the school.

### The Designated Governor

The named governor will report on the following to the Governing Body on an annual basis:

- The number of looked-after pupils (LAC) in the school;
- A comparison of LAC test scores as a discrete group, compared with those of other pupils;
- The attendance for LAC pupils as a discrete group, compared to other pupils;

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- The level of fixed term/permanent exclusions for LAC pupils.

The named governor should be satisfied that the school's policies and procedures ensure that looked-after pupils have equal access to:

- The National Curriculum;
- Public examinations;
- Additional education support;
- Extra curricular activities.

### Admission Arrangements

The school will work with the LA Admissions Department to ensure that the pupil is admitted as quickly as possible and with steps in place to ensure a smooth transition for the child.

On admission, records will be requested from the pupil's previous school and a meeting will be held with foster carer/ social worker/ person with parental responsibility.

Information from this meeting will be used to inform the Personal Education Plan (PEP) for the new pupil.