

Student Assessment Checklist

Informative Text

	Yes	No	Comment
Structure			
I have included an introduction to identify and classify the topic.			
My informative text contains factual paragraphs.			
I have used paragraphs and sub-headings to organise my information.			
I have included pictures and diagrams where appropriate.			
I have researched my topic using books, the Internet and other credible sources.			
I have completed my text with a conclusion and concluding statement which sums up the information presented.			
Language/Punctuation Features			
I have used correct punctuation for all sentences.			
I have used commas to separate items in sentences.			
I have used technical topic words and vocabulary.			
I have used topic sentences for each paragraph.			
I have used a mixture of short and long sentences to capture the audience's attention.			
I have used consistent word tenses throughout.			
I have used adjectives and adverbs to enhance description.			
I have used phrases to show cause and effect.			